



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting

Minutes

November 12, 2019
Happy Valley Bus Barn Conference Room
17480 Palm Ave., Anderson, CA 96007

OPEN SESSION – 6:00 PM

1.0 Call to Order @ 6:02 p.m.

2.0 Roll Call – Cheryl Frazer, Carla Perry, Tim Garman, Rusty Simmons – Present
Stewart Helmer – Absent

3.0 Pledge of Allegiance - led by Carla Perry

4.0 Approval of Agenda –

On a motion by Rusty Simmons, seconded by Cheryl Frazer, the board voted 4-0 to approve the agenda.

5.0 Presentation – Staff, Student & Community

Staff: Taylor Barton, Robert Flores, Kate Sackett, Larry Guzman, and Janet Gandolfo
Students: Aidyn Flammini, Christopher Wheeler, and Reagan Barton
Community: Citizen's Patrol

6.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

6.1 Public Comment Session Opened @ 6:27 p.m.

6.2 Persons Wishing to Address the Board – None

6.3 Public Comment Session Closed @ 6:28 p.m.

7.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

7.1 Approval of Minutes for Regular Board Meeting October 8, 2019

7.2 Approval of Warrants October 1 – 31, 2019

7.3 ~~Pooled Investment Statement – September 30, 2019~~ (moved to Discussion/Action)

7.4 Personnel:

Approve employment of Jennifer Mitchell, Instructional Aide

Carla Perry asked that Item 7.3 be removed from the Consent Agenda and added to Discussion/Action items.

On a motion by Rusty Simmons, seconded by Tim Garman, the board voted 4-0 to approve the Consent Agenda.

8.0 Discussion/Action Items

7.3 Pooled Investment Statement – Carla Perry asked for an explanation of this item. She stated that she had not seen this item before on the agenda. Beth Roberts explained that these are funds held at the Treasury Department and the statement is a list of investments for all funds held there. She also stated this did not need a vote of approval, as it is informational only.

8.1 Discussion/Action: Notice of the Annual Organizational Meeting of the Board. Annual meeting to be held between the dates of December 14-28, 2019. Date, Time, and Location of board meeting to be set at this time

The Annual Organizational Meeting will be held on December 17th at 6:00 p.m. in Room 1 at the Primary School.

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 4-0 to approve the Date, Time, and Location of the Annual Organizational Meeting.

8.2 Discussion/Action: Approval of 2019/20 Local Dashboard Indicator & Results

Helen Herd told the board this is a required part of the LCAP to self-review the implementation of State Academic Standards.

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 4-0 to approve the 2019/20 Local Dashboard Indicator & Results.

8.3 Discussion/Action: Approve J13 – Attendance Waiver for school closures on 10/10/19, 10/29/19, and 10/30/19 and Material Decrease Request for attendance on 10/11/19 and 10/28/19

Beth Roberts explained these are waivers to the State for days missed due to the power outages.

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 4-0 to approve the J13 – Attendance Waivers.

8.4 Discussion/Action: Approval of State Pre-school Contract

Helen Herd reported to the board that an amended contract will include utilities. She did not receive the contract until the end of the day on Friday after the board packets had been printed. She contacted them through email to discuss the inclusion of utilities and did not hear back from them until Monday. The pre-school is expected to start in January.

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 4-0 to approve the State Pre-school Contract.

8.5 Discussion/Action: Approve Certificate of Authorized Signers Form – Wells Fargo (Bond)

Beth Roberts explained the district pays Wells Fargo \$750 a year to manage our bond accounts. There is no one in the district who is authorized to be given information regarding these accounts.

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 4-0 to approve the Certificate of Authorized Signers Form.

8.6 Discussion/Action: Approve Updated Board Policies for October 2019, July 2017, and July 2019

Carla Perry commented the board policies could not be approved as a final read since the waiver of the 2nd reading was not agendaized. The board will approve the policies as the first read at this board meeting and approve as the second reading at the December board meeting.

On a motion by Tim Garman, seconded by Rusty Simmons, the board voted 4-0 to approve the updated Board Policies for October 2019, July 2017, and July 2019 as the first reading.

8.7 Discussion/Action: May 12, 2020 Board Meeting (Board meeting at the same time as the Elementary Open House)

After some discussion the board decided to move the May 12th board meeting to May 13th at 6:00 p.m. to avoid conflict with the Elementary Open House.

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 4-0 to move the May 12th board meeting to May 13th, 2020.

9.0 Information/Discussion Items

9.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – Cheryl Frazer and Carla Perry reported that both the Citizens Patrol Chili Feed on November 8th, as well as the Friends of the Fair fundraiser on November 9th had very large turnouts; Rusty Simmons thanked Corey Francescut for his hard work with the 7th grade girls basketball teams.

- b) Certificated Staff – None
- c) Classified Staff – Corey Francescut reported on the Girls Basketball teams: all three teams are doing extremely well this year. The 6th grade team will be playing in the upcoming Cottonwood Tournament, the 8th grade team will be playing an upcoming tournament in Mt. Shasta, and the 7th grade team recently won both of their tournaments in the Anderson Tournament. Corey also commented that Kylie Simmons was voted MVP of the whole Anderson Tournament.
- d) Board Members – Tim Garman commented that has been talking with staff and community members and trying to gather ideas to draw students into the district. One option that was presented was the possibility of having a round table discussion with community members to hear input from them.

Cheryl Frazer reported there are 75 students enrolled in the 4-H program. They are working on several community service projects including serving chili at the Citizens Patrol Chili Feed on November 8th; they are also working on getting an entry into the Redding Christmas Parade.

- e) Primary Site Update – Shelly Craig commented on the following: the Harvest Festival was cancelled due to the power outages. The committee tried to come up with other dates, unfortunately there are too many other events already planned and no other date could be found. It has been decided the candy that was collected will be sent to Military members overseas. Other items that were going to be used for the Harvest Festival will be used at the upcoming awards assembly and the Thanksgiving Feast; the homework committee will need to reschedule their meeting due to the power outages; attendance has been up 1.5% each month since school started over the same period last year.
- f) Elementary Site Update – Mr. Dell commented on the following: he was able to attend the girls' basketball tournaments over the weekend and really enjoyed watching them play. They did a great job; the 8th grade girls basketball team will be leaving Friday at 11:20 a.m. for their tournament in Mt. Shasta; the Viking Pride assembly for the month will be held this Friday at 2 p.m. Character Trait awards will be handed out as well as academic and attendance awards. This trimester there were 29 students with straight A's, 48 students on the Principal's list, 63 students on the Honor Roll, and 70 students with Perfect Attendance; 2nd trimester started today, Nov. 12th.

9.2 Superintendent Update – Helen Herd commented that she attended the girls' basketball game and had a great time. She praised the team members and the coaches for all of their hard work; Ms. Herd also reported the following: Beth Roberts met with the budget committee for the first-time last week. The next meeting will be held after the First Interim Budget is presented in December; research is being conducted on the cost of purchasing generators for the district; she and Doug O'Brien are working on the possibility of putting in an orchard at the back of the bus barn; Ms. Herd also thanked the cafeteria staff, teachers, and support staff for doing an amazing job getting everything together for the students during the power outages.

9.3 Business Manager Update – Beth Roberts reported the following: she will be reporting the First Interim Budget in December; Nancy Smith has been applying for grants for kitchen appliances and essential equipment; she expects CDE will be looking for schools to start building more emergency days into their calendars for the PG&E planned power outages.

9.4 Enrollment Update as of November 8, 2019 – 483 students – TK – 8th grade & CDS

10.0 Next Meetings

December 17, 2019 – 6:00 p.m. – Regular Meeting – Happy Valley Primary Room 1

January 14, 2020 – 6:00 p.m. – Regular Meeting – Happy Valley Elem. Library

February 11, 2020 – 6:00 p.m. – Regular Meeting – Happy Valley Primary Room 1

March 10, 2020 – 6:00 p.m. – Regular Meeting - Happy Valley Elem. Library

11.0 Adjourn Open Session and Convene Closed Session

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 4-0 to adjourn Open Session and Convene Closed Session @ 7:29 p.m.

CLOSED SESSION

12.0 Closed Session

- 12.1 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section §54957)

13.0 Adjourn Closed Session and Convene Open Session

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 4-0 to adjourn Closed Session and Convene Open Session at 8:27 p.m.

14.0 Report from Closed Session

No information to report.

15.0 Adjournment of Open Session

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 4-0 to adjourn Open Session at 8:29 p.m.

Approved December 17, 2019

Clerk of the Board